

**BERNIEPORTAL**

# BerniePortal Payroll

*Pay your employees quickly and accurately without the spreadsheets*

## Payroll with BerniePortal allows HR to:



**Pay employees on time**



**Eliminate paycheck errors**



**Ditch multiple  
spreadsheets**

## BerniePortal Payroll Key Features Include:

- |   |                                     |   |
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| ✓ | Tax Compliance                      | 4 |
| ✓ | Customizable Subgroups and Settings | 5 |
| ✓ | Dedicated Support                   | 5 |

## Accurate Data

BerniePortal's Payroll feature seamlessly populates employee data from BerniePortal for more accurate paydays. HR teams can rest easy knowing an employee's benefit deductions, time and attendance, and PTO days will auto-populate every pay period. For further transparency and accuracy, employees can view all their pay stubs directly from their BerniePortal account.

The screenshot displays the BerniePortal interface for Katherine (Kate) Brock, a Team Member. The navigation bar includes links for HOME, EMPLOYEES, REPORTS, BENEFITS, NOTICES, ONBOARDING, PTO, TIME, PAYROLL, and a menu icon. The user profile header shows the name KATHERINE (KATE) BROCK and a settings gear icon. The sidebar on the left contains sections for Personal Info (phone, email, location), Hire Date (09/21/2020), Manager (Anne Warren), and Direct Reports (Jeff Winters, Caleb Franklin). The main content area is titled 'Payroll' and includes a 'Paystubs' tab. A table lists three pay periods: 10/30/2021 - 11/12/2021, 10/16/2021 - 10/29/2021, and 10/02/2021 - 10/15/2021, with a corresponding NET PAY of \$2,208.31. A detailed pay stub for the period 06/26/2022 - 07/10/2022 is shown, including employee information, check number, gross pay, net pay, and a breakdown of earnings and deductions.

PAY PERIOD	NET PAY
10/30/2021 - 11/12/2021	\$2,208.31
10/16/2021 - 10/29/2021	
10/02/2021 - 10/15/2021	

**BerniePortal**  
123 Main St.  
Nashville, TN 37209

**Pay Period**  
06/26/2022 - 07/10/2022

Crystal Stason	Check Number: 123456	Gross Pay	Net Pay
111 South 12th St. Nashville, TN 37206	Paid On: 07/15/2022	\$4,038.36	\$3,090.62

**Pay Period Details**  
Hours: 64.00 Rate: \$38.46

Earnings			Deductions	
Description	Hours	Amount	Description	Amount
Regular:	64.00	\$2,461.44	125 Medical Pretax:	\$28.46
Commission:	0.00	\$1,500.00	Ancillary PreTax:	\$78.76
PTO:	8.00	\$38.46	Ancillary Post Tax:	\$26.89
Holiday:	8.00	\$38.46	Federal Income:	\$531.94
			Medicare:	\$53.39
			OASDI:	\$228.30
Gross Earnings:	80.00	\$4,038.36	Gross Deductions:	\$947.74

**Net Pay: \$3,090.62**

**Ben Watson**



**EMPLOYER TAX DETAILS**

Federal Income Tax	\$509.98
State Income Tax	\$72.01
Local Income Tax	\$24.97
Social Security	\$3.86
Medicare	\$12.04
<b>Total</b>	<b>\$622.86</b>

**I'M DONE**

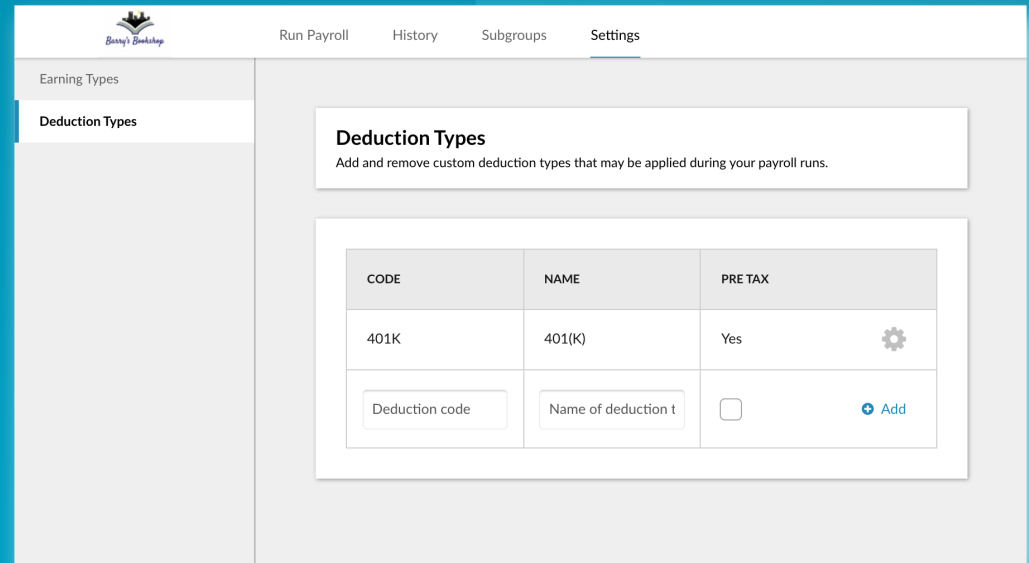
## Tax Compliance

When running payroll, it's crucial to remain compliant with tax regulations. BerniePortal withholds taxes for every payroll run.



## Customizable Subgroups and Settings

Not every paycheck looks the same—and neither does every employer's payroll. BerniePortal's Payroll is entirely customizable and allows administrators to create subgroups of employees with different pay schedules or multiple EINs. Custom earning and deduction types can be added on a pre- or post-tax basis.



The screenshot shows the BerniePortal interface with the 'Settings' tab selected. On the left, there is a sidebar with 'Earning Types' and 'Deduction Types'. The main content area is titled 'Deduction Types' with a subtitle 'Add and remove custom deduction types that may be applied during your payroll runs.' Below this is a table with three columns: 'CODE', 'NAME', and 'PRE TAX'. The first row shows '401K' in the CODE column, '401(K)' in the NAME column, and 'Yes' in the PRE TAX column, with a gear icon to its right. Below the table are input fields for 'Deduction code' and 'Name of deduction t', a checkbox, and an 'Add' button with a plus icon.

CODE	NAME	PRE TAX
401K	401(K)	Yes

Below the table, there are input fields for 'Deduction code' and 'Name of deduction t', a checkbox, and an 'Add' button.



## Dedicated Support

Your organization can feel confident on payday with a designated BerniePortal support team of payroll experts. We recognize the importance of timely and accurate payroll, and from the moment implementation starts, BerniePortal is here to help.



With BerniePortal Payroll you can have efficient and error-free paydays with auto-populated data and self-service features that encourage transparency.

**Ready to learn more?**  
**See a tour of BerniePortal's Payroll feature today:**

**SEE TOUR**